



Rethinking Comprehensive Internationalization for a Global Generation

February 16-19, 2020

Washington Marriott Wardman Park

Washington D.C.

Conference Check-In

Conference participants may pick up their registration materials at the Convention Registration Desk on the Lobby Level.

Conference Registration Hours

Sunday, February 16	7:30AM – 6:00PM
Monday, February 17	7:30AM – 7:30PM
Tuesday, February 18	7:30AM – 6:00PM
Wednesday, February 19	7:30AM – 1:00PM

Onsite Registration and Tickets

Onsite registration is available for an additional \$50 fee. One-day passes are available. Subject to availability, you may also be able to purchase event tickets for non-conference participants.

Schedule Changes

Any schedule changes will be announced in the AIEA Conference Mobile App, as well as shared on conference social media using #AIEA2020.

Conference Sessions

Please arrive early at sessions to ensure a seat. If sessions are full, please choose a different session or connect with colleagues in the exhibit hall.

Evaluation Forms

Please take a few minutes to complete the paper evaluations at the end of each session or on the mobile conference app. Post-conference evaluations will be sent to participants online following the conference. Be sure to watch your email for the online evaluation form and return it promptly. Your feedback is invaluable in planning future conferences.

Name Badges

All conference participants are required to wear name badges for admission to all sessions, the Exhibit Hall, and events, so remember to wear your badge at all times. Please note that one-day passes are color-coded and will have the applicable date listed on the name badge. Lost name badges can be replaced at the registration desk for a \$20 fee.

Name badges must be worn at all times and are color-coded as follows:

Full Conference: White	Monday Only: Gray
Press Pass: Orange	Tuesday Only: Yellow
Workshop Only: Pink	Wednesday Only: Blue

Conference Volunteers and Interns

Volunteers and Interns are available to answer questions and provide information about the conference. Volunteers will be wearing special shirts, and interns will be wearing special vests.

Translation Services

Official translator services are not available on property. Please see hotel concierge for recommendations.

Local Information

If you have questions about local information, restaurants, and hotel services, please consult with the hotel concierge desk.

Parking

The Washington Marriott Wardman Park offers on-site self-parking (\$48.00/24 hrs) or valet parking (\$55.00/24 hrs). The hotel's parking services are run by Towne Park. The hotel is also on the DC Metro's Red Line at the Woodley Park-Zoo/Adams Morgan stop.

Conference information continued on page 8

SUNDAY AT A GLANCE

7:30AM – 6:00PM	Conference Registration	Convention Registration Desk, Lobby Level
8:00AM – 5:00PM	AIEA/IEE Workshop Ⓢ Developing an Institutional Partnership Strategy	Coolidge
8:00AM – 12:00PM	Stevens Initiative/AIEA Workshop Ⓢ Strategies for Adopting Virtual Exchange on Your Campus	Hoover
8:00AM – 12:00PM	AIEA Workshop Ⓢ Understanding Gender Roles in International Education Leadership	Harding
9:00AM – 4:00PM	AIEA Board Meeting	Madison AB
1:00PM- 5:00PM	AIEA Workshop Ⓢ Thriving at the Top: Career Opportunities and Pitfalls for SIOs	Hoover
1:00PM- 5:00PM	AIEA Workshop Ⓢ Telling Memorable Stories to Make a Case for Internationalization	Harding
4:30PM – 5:30PM	AIEA Presidential Fellows and Mentors Reception ⓘ	Balcony B
6:00PM	Conference Registration Closes	Convention Registration Desk, Lobby Level

⊙ = Roundtable Session Ⓢ = Separate Fee Required ⓘ = Invitation Only