
Listserv Summary: Faculty Travel Grants

An inquiry was made to the AIEA listserv regarding policies and guidelines for faculty travel grants.

Summary of responses:

The following answers were given in terms of purpose of faculty travel grants:

- Internationalizing the curriculum – including bringing international faculty to campus
- Study abroad programs / develop global learning opportunities
- For faculty to visit and familiarize with international partners
- Research-based presentation at international conferences (a handful said that grants were specifically not to fund attendance to int'l conferences)
- Professional meetings abroad
- Exploratory trips intended for future faculty-led study abroad programs
- Seed money for research collaboration and exchanges
- Strengthen collaboration with existing international partner

Who is eligible at respondent institutions to receive a faculty travel grant?

- Full-time faculty
- Tenured and tenure-track faculty
- One university explicitly excludes instructors

Criteria or Priorities for faculty travel grants at respondent institutions:

- Preference given at one institution when there is a clear link between the international activity and their on-campus teaching and/or research
- Criteria include demonstrable long-term impact
- Links to the international strategic goals
- Engagement with the curriculums and leadership of the corresponding department, college or campus
- Priority to faculty who have not received funding in previous years

Funding for travel grants at respondent institutions:

- Between \$1,000 and \$3,000
- Up to \$3,500 per faculty member, depending on location

- Up to \$1,500 for partner familiarization
- Up to \$4,000 for study abroad, depending on the length of the program
- Between \$2,000 and \$4,000
- Supplemental funds (of \$300) for attending international conference
- Between \$200 to \$700 for faculty-led program development
- Up to \$2,000

Other conditions of the travel grants at respondent institutions:

- Funds must be used within the fiscal year
- Faculty must have matching funds (from Department or College)
- Faculty must submit a written report within 30 days after return and document results
Submit a follow up report at the end of the following semester on project-related activities
- Limited to one travel grant per faculty per year
- Limited to receive funds once in any two-year period