
Listserv Summary: Fees for Hosting International Delegations

November, 2017

An inquiry was made requesting information regarding fees for hosting international delegations. Specifically, the inquiry focused on delegations who request a meeting with faculty or senior administrators to discuss specific topics or learn more about various programs and practices at an institution. Fees might cover the cost of faculty time, meeting space, refreshments, or staff, and many of these requests are for a half or full day.

The request asked for the fee charged, what the fee is intended to cover, and how the fee is structured (per person, group size, activity requested, time of year, etc.).

Summary of responses:

There were 20 responses received from AIEA members that were combined with information that was received through separate communication with 15 other schools, for a total of 35 institution respondents.

Of the 35 responding institutions:

- 21 institutions do not charge any fees of this nature and are not currently considering charging fees.
- Nine institutions are considering or have considered charging a fee but do not currently.
- Five responding institutions charge fees in certain situations:
 - One charges a fee to host delegations
 - Three charge fees for tours
 - One requires delegations to cover their direct costs (food, transportation, etc.)

Notes: Of the schools charging fees, all are located in the Northeast. The school asking delegations to cover direct costs is on the West Coast.

Of the schools that do not charge fees, three explained that they commonly turn down such requests or significantly limit them.